

Grants Funded by The Edgar Hotz Judges' Fund and administered by The Dressage Foundation

Group Member Organizations (GMOs) hosting Continuing Education in Dressage Judging Programs can apply for a total of \$800.00 in grant money for financial assistance in helping the GMO reach a break-even point. This grant is intended to help GMOs provide continuing educational opportunities for USEF Licensed Judges, USDF L Graduates, and those enrolled in the USDF L Program. These grants may be used to fund Continuing Education programs for judge training as outlined in the Continuing Education in Dressage Judging Guidelines and Program Application.

Grant Guidelines:

- 1. Grant applications must be received by the USDF office *at least 60 days prior* to the program for which funding is being requested. Grant applications can be submitted separately from the program application.
- 2. The grant application must include a tentative budget, clearly outlining expenses and the fee structure for participants and auditors. Please do NOT include the grant amount requested as revenue in the tentative budget.
- 3. The grant form must be complete, including the signature of the Regional Director, before the application is submitted to the USDF office. The Regional Director should also receive a copy of the budget. Incomplete grant applications will not be considered.
- 4. Grants should be used to cover expenses from the program and offset the cost of the program for participants and auditors.

*Covered Expenses:	Expenses NOT Covered:
Instructor fees (travel, hotel, food and daily fee(s))	Food for attendees
Rental fees (facility, audio visual/sound equipment, etc.)	Gifts/Door prizes (for instructor, attendees or volunteers)
Insurance certificate (USDF additional insured)	
Printing costs for educational materials	

*Questions on covered expenses should be directed to USDF.

- 5. Grant applications will be approved on a first come first serve basis. They are not contingent on region or location.
- 6. Grant monies are only available in the event the program experiences a loss, with the aim of helping the GMO reach a breakeven point. Grant monies are not to exceed \$800 per program.
- 7. Grants will not be paid until after the program has occurred. Organizer must submit final profit/loss statement, complete participant and auditor rosters, signed liability waiver forms, USDF University credit sign-up, completed evaluations, and the USDF/TDF banner must be returned, before grant is paid.



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Organiz	er(s):		Phone:		
			Phone:		
GMO:					
Name	of Program:				
Date(s)):	Location:			
Is a cop	y of a tentative budget attac	whed to the grant form?		□ Yes	🗖 No
-	payment must be payable		-		
Mail c	check to:				
Addre	ess:				
City:		Stat	e:	Zip:	
Phone	::	Ema	ail:		
Signatur	es:				
	Organizer		Date		
	Regional Director		Date		
	USDF Judges Committe	e Liaison	Date Date AGE TION		